

Form CAT01

## Community asset transfer: application

### Your details

<b>Your Organisation</b>	<i>Redlynch Parish Council</i>
<b>Contact name</b>	<i>Helen Brown</i>
<b>Position held</b>	<i>Clerk to Redlynch Parish Council</i>
<b>Address</b>	<i>Syrenco 1 Kingsford Close Woodfalls Salisbury Wilts</i>
<b>Postcode</b>	<i>SP5 2NQ</i>
<b>Telephone</b>	<i>01725 513245</i>
<b>Email</b>	<i>redlynchpc@btinternet.com</i>

### Your proposal

*(please complete Checklist CAT02 before filling in the following form)*

#### Details of asset

Please include exact location, address, postcode, size, boundaries, access points and a map if possible

*Redlynch School Playing Fields  
School Road  
Lover  
Salisbury Wilts*

#### Summary of proposal

Why do you want the asset and how will this benefit the local community?

*To be obtained for the good of the community, to continue to provide a green open space for the parishioner, will support a Pre school, local children play areas as well as local youth football/netball/cricket teams*

#### Community use

Please explain how the asset will be used  
*(Please refer to questions 5-8 in the checklist - CAT02)*

*It will support a Pre school, local children play areas as well as local youth football/netball/cricket teams. To be used as a community meeting place for fetes, musical events, local charity events,*

#### Suitability for purpose

Please explain why this asset is suitable for the intended purpose  
*(Please refer to questions 5-8 in the checklist - CAT02)*

*Even when the school was open, the licence allowed out of school hours use The field has always been well used by the Parishioners for sport and community events, the field as a whole has not changed and is a perfect size as it stands at the moment*

**Community support and consultation**

Please set out who you have consulted about your proposal and how you have addressed any concerns raised  
*(Please refer to questions 9-14 in the checklist - CAT02)*

*As a Parish Council we have been in correspondence with Wiltshire Council regarding the ownership/lease of this field since the school closed early 2000 We have attended meetings with the local Councillors, schools and County officials, have very active support within the Parish to maintain this site as a playing field, at present the grass is maintained by Redlynch Woodfalls Playing Fields Association who fully support our application, we also have villagers ready to set up a management Committee with the Parish Council*

**Legal issues**

Please set out how you will address any legal, planning, insurance and health and safety matters associated with the asset *(Please refer to questions 15-18 in the checklist - CAT02)*

*Our insurance which at present covers our other assets would be increased to cover this site, a management Cttee would oversee the H & S issues and any equipment would be included in our annual equipment safety check by our insurance company*

**Financial matters**

How will you fund running costs and maintenance? Are you willing to pay for the asset?  
*(Please refer to questions 19-23 in the checklist - CAT02)*

*We have built a contingency into this year's precept/budget to cover associated costs. It is expected that the asset would become self financing after initial set up costs*

**Future management**

How will you manage the asset and ensure that it continues to contribute to the wellbeing of the local community in the future?  
*(Please refer to questions 24-27 in the checklist - CAT02)*

*Setting up a Management Cttee which will include local Parishioners ( adult and child) Parish Councillors and support from our other two Playing fields also held within RPC assets, here experience and a wealth of knowledge can be gleamed to support this worthwhile veture.*

**DECLARATION**

**I confirm that the details included in this application are correct**

Signed:

*MB*

Name (please print)

*H Brown Clerk to Redlynch*

Date

*8/6/00*



	Question	Yes	No	Note
<b>Community use</b>	1. Is the asset to be provided for a public purpose?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Other than in exceptional circumstances, the Council will only dispose of assets for private or commercial use by way of open market sale</i>
	2. Will the asset be hired or used by third parties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b><u>A management Ctte will be established to oversee with RPC</u></b>
	3. Will your organisation supervise use of the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should explain how use will be supervised</i>
	4. Will the public have access to the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'yes' your application should set out how your liabilities will be covered</i>

	Question	Yes	No	Note
<b>Is the asset fit for proposed use?</b>	5. Is it big enough?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>The Council will only transfer assets that are fit for purpose</i>
	6. Is it in the right location?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>The Council will not transfer assets that increase unnecessary car use</i>
	7. Is it safe?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>The Council will not transfer assets that are unsafe</i>
	8. Does it have utilities? (Water, electricity, drainage, etc)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- your application should explain if they are needed</i>

	Question	Yes	No	Note
<b>Community Support and consultation</b>	9. Have you consulted nearby residents?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	10. Have you consulted adjoining owners?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	11. Have you consulted others affected by the proposal?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	12. Have you consulted the local Wiltshire Councillor?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	13. Have you consulted the local Parish Council?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no'- please consult before submitting your application</i>
	14. Is there community support for the change of use?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' - consider carefully whether you wish to proceed with your application</i>

**Legal**

Question	Yes	No	Note
15. Are there any covenants or other legal constraints?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b><u>RPC has at present a licence to use out of school hours</u></b>
16. Does the proposed use require planning consent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should explain implications</i>
17. Have you considered insurance cover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application must explain implications</i>
18. Have you assessed health and safety liabilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Your application must explain how you will deal with risks and liabilities</i>

**Finance**

Question	Yes	No	Note
19. Can you meet all conversion costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
20. Can you meet all capital maintenance costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
21. Can you meet all day-to-day running costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should explain how funding will be provided</i>
22. Will you use the asset to generate income?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b><u>To ensure self financing where at all possible</u></b>
23. Will any third party be assisting with the costs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b><u>To ensure self financing where at all possible</u></b>
24. Do you have any contingency funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should set out how you will deal with contingencies</i>
25. Are you prepared to pay for the asset ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<b><u>We were previously working on long term lease with WC and various figures have been discussed</u></b>

**Management**

Question	Yes	No	Note
26. Will you manage the asset?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'no' your application should set out who will manage the asset.</i>
27. Will a management committee be set up?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
28. Will users of the asset be involved?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>
29. Will someone be employed to manage the asset?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>If 'yes' your application should set out how this will work</i>

Google maps  
UK

Address Salisbury, Wiltshire ~~SP5 2NQ~~  
UK

